



National Emergency Number Association (NENA)

Texas Chapter

Bylaws

Version
15.0
01/04/2024



Table of Contents

Article 1: Organization 4

 1.1 Mission and Vision Statement..... 4

 1.2 501(c)(3) Activities as defined by the IRS..... 4

 1.3 Annual Year 4

 1.4 Trademark Protection for the National Logo 4

 1.5 Website and Email 5

 1.6 Regions..... 5

Article 2: Fiscal Responsibility..... 6

 2.1 Donations and Gifts 6

 2.2 Soliciting Funds..... 6

 2.3 Administration of Funds 6

 2.4 Reserve Funds..... 6

 2.5 Bonding..... 6

 2.6 Property 6

 2.7 Books and Records..... 6

Article 3: Membership 7

 3.1 Eligibility 7

 3.2 Annual Dues 7

 3.3 Member Code of Conduct 7

 3.4 Board Resignation 8

 3.5 Board Reinstatement 8

Article 4: Meetings..... 8

 4.1 Procedure 8

 4.2 General Membership Meetings..... 8

 4.3 Executive Board Meetings 9

 4.4 Special Meetings..... 9

 4.5 Quorum..... 9

 4.6 Voting..... 9

 4.7 Proposals 9

Article 5: Executive Board 10

 5.1 Purpose 10

 5.2 Executive Board Member Code of Conduct..... 10

 5.3 Officers and Coordinators 10

 5.4 Terms..... 11

 5.5 Election Procedures..... 11

 5.6 Quorum..... 12

 5.7 Equipment and Passwords 12

 5.8 Duties and Responsibilities 12

Article 6: Committees..... 14

 6.1 Committee Rules 14

 6.2 Audit Committee 14

 6.3 Past Presidents Alumni (PPA) Committee 14

 6.4 Chapter Commercial Advisory Member (CCAM) Committee 15

 6.5 Texas Border Coalition Committee 15

 6.6 Associations Committee..... 15

 6.7 Awards/Scholarships Committee 15

 6.8 Bylaws Committee 15

 6.9 Communications Committee..... 16

 6.10 Membership Committee 16

 6.11 Nominating Committee..... 16



National Emergency Number Association Texas Chapter Bylaws

6.12 Legislative Committee.....	16
6.13 Conference Planning Committee.....	16
6.14 TERT Committee	16
6.15 Special Committees	16
Article 7: Amendments.....	17
Article 8: Dissolution.....	17
Article 9: Scholarships and Awards	17
9.1 Scholarships	17
9.2 Professional Awards	18
Appendix A: Revision History	19



Article 1: Organization

1.1 Mission and Vision Statement

The National Emergency Number Association Texas Chapter (TX-NENA) empowers its members and the greater 9-1-1 community to provide the best possible emergency response through standards development, training, thought leadership, outreach, and advocacy. Our vision is a public made safer by 9-1-1 services delivered by highly-trained emergency-communications professionals by:

- Developing standards for 9-1-1 technology and operations
- Providing education, training, and certifications for 9-1-1 professionals
- Informing policymakers about issues facing 9-1-1
- Educating the public about 9-1-1, its importance, and its proper use

TX-NENA is a 501(c)(3) not-for-profit organization that does not discriminate on the basis of race, color, sex, sexual orientation, gender identity, religion, disability, age, political affiliation, genetic information, veteran status, ancestry, or national or ethnic origin.

1.2 501(c)(3) Activities as defined by the IRS

TX-NENA is organized exclusively for charitable activities within the meaning of Section 501(c)(3) of the Internal Revenue Code. No part of the net earnings of this organization will benefit or be distributed to its members, trustees, officers, or other private persons, except that this organization will be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distribution in furtherance of these purposes.

No part of the activities of TX-NENA will be carrying on of propaganda or otherwise attempting to influence legislation. TX-NENA will not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

TX-NENA will not carry on any other activities not permitted to be carried on (a) by an organization exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future Federal tax code or (b) by an organization, contributions to which are deductible under Section 170 (c)(2) of the Internal Revenue Code, or corresponding section of any future Federal tax code.

1.3 Annual Year

Due to the conference cycle, the Texas NENA financial reporting period ends April 30. The fiscal year for IRS purposes ends on August 31.

1.4 Trademark Protection for the National Logo

The NENA logo is a registered trademark and any use by this Chapter must be in accordance with the Bylaws of NENA.



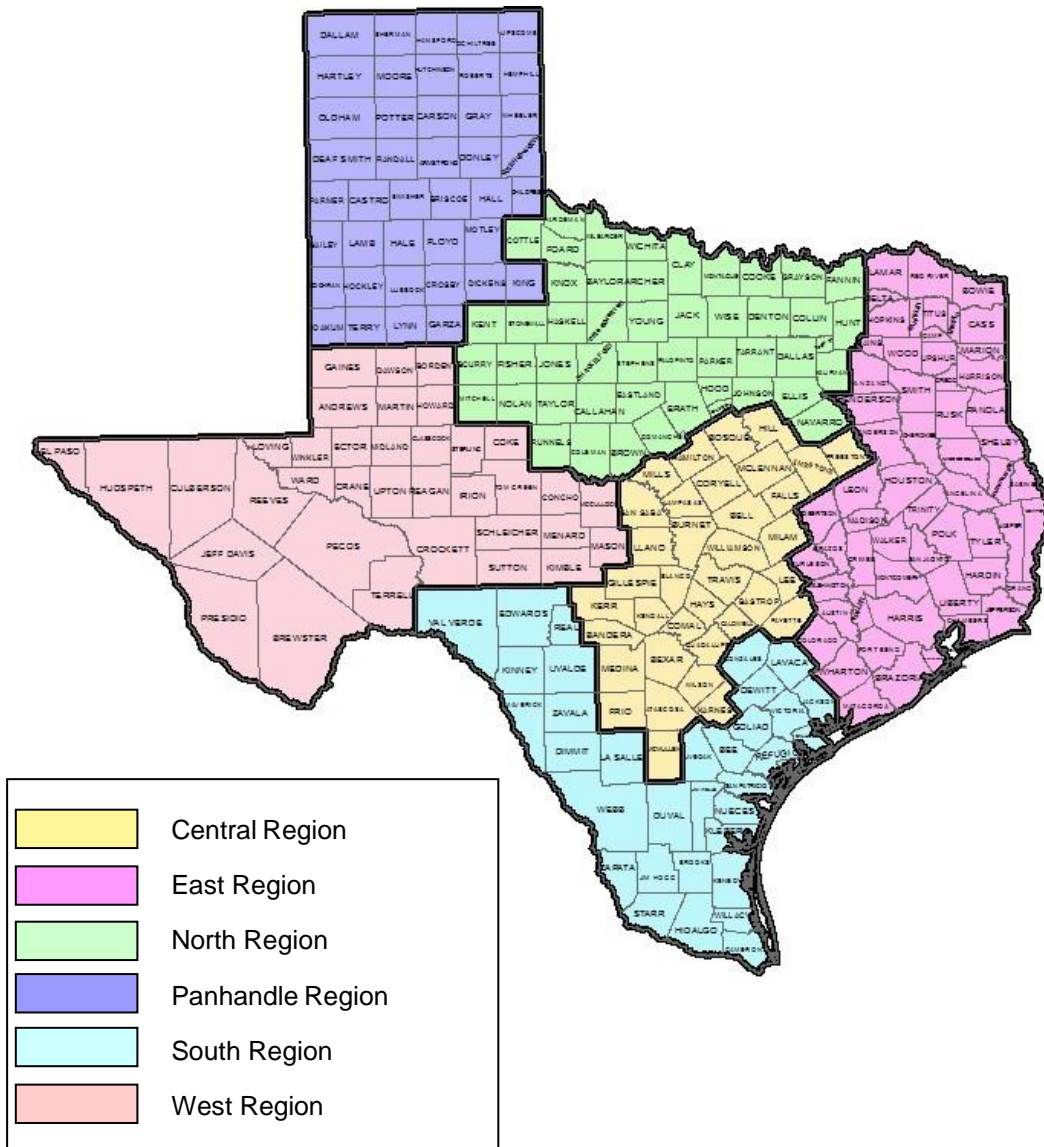


1.5 Website and Email

The TX-NENA Chapter website should include the TX- NENA logo prominently displayed on the homepage, mission and goals, Bylaws, committee and volunteerism, Board of Officers information, conferences and events, scholarships and awards, historical data and resources, Emergency Number Professional (ENP) certification, training and career opportunities. Non-profit public safety agency job postings are free.

For-profit companies will be billed at the current policy rate, and must meet established criteria. Policy and procedures will be available on the TX-NENA website and in the Executive Board Policy Manual.

1.6 Regions





Article 2: Fiscal Responsibility

It is the Executive Board's responsibility to manage any contributions to the TX-NENA appropriately.

2.1 Donations and Gifts

A member in good standing may accept, on behalf of this association, any monetary or in-kind donation with approval of the Executive Board. Contributions should be documented and signed by a representative of the organization and the donor. The association, or any member on behalf of this association, may **not** accept personal gifts of any kind.

2.2 Soliciting Funds

The President of the Chapter or any member designated by him/her may apply to philanthropic organizations, corporations, agencies, groups or persons for contributions to carry out purposes of this Chapter. No application shall be made to, or contribution received from any person or agency except after a determination by the Executive Board that a grant or contribution to the Association would be motivated by the desire to further the purposes of the Chapter and not to derive personal benefit or privilege to the donor.

2.3 Administration of Funds

Any grant or contribution to the Chapter will be deposited into the general fund unless a special fund is requested. The budgeting and disbursement of any grant or contribution will be used as needed for Chapter business, unless provided otherwise in the terms of the grant or contribution and agreed to by the Executive Board.

2.4 Reserve Funds

TX-NENA will keep in reserve an amount equal to two years' operating expenses to ensure continuity in the event of a funding shortfall.

2.5 Bonding

The President, Vice President, and Treasurer will be bonded at an amount set by the Executive Board that is, at a minimum, the value of the treasury at the time of the annual conference.

2.6 Property

All property of the TX-NENA will remain with the TX-NENA. Any property of the Association that is in the possession or trust of a member or employee should be returned immediately to the Association upon termination of the individual's relationship with the Association. All intellectual property of the Association will be strictly controlled by the Executive Board.

2.7 Books and Records

This association will keep correct and complete books and records of financial accounts, minutes of all proceedings and a listing of members in good standing. All books and records of this association may be inspected by regular members upon written request to the President and are to be produced within seven days.



Article 3: Membership

3.1 Eligibility

A NENA member benefit is membership in your local chapter (TX-NENA). Membership applications can be found on the NENA website. By submitting an application, you agree to abide by the bylaws, policies and procedures of NENA and TX-NENA. Applicants will not be discriminated against on the basis of race, color, sex, sexual orientation, gender identity, religion, disability, age, political affiliation, genetic information, veteran status, ancestry, or national or ethnic origin.

3.2 Annual Dues

Annual dues are paid to NENA as determined by the category of membership and will only be used to further the purpose of the NENA. NENA membership is based on the calendar year and all memberships expire December 31 of the year joined unless payment is received after October 1, in which case your membership will be valid through December 31 of the following year.

3.3 Member Code of Conduct

TX-NENA members, volunteers and event participants should exemplify and embody the core values of respect, integrity, commitment and cooperation, setting the standard for excellence in the industry.

No member, volunteer or event attendee will promote or represent himself/herself on behalf of TX-NENA for personal, political or financial gain.

No member, volunteer or event attendee will conduct himself/herself in a manner which would bring discredit to himself/herself or the TX-NENA while representing TX-NENA or in any situation where he/she can be identified as a member of TX-NENA.

No member shall disclose confidential information obtained while representing the association and protect TX-NENA, its brands, services, and reputation in all communications.

Each association member, volunteer and event attendee will:

- Be polite and considerate
- Be responsible
- Respect each person
- Work as a team
- Listen courteously
- Share responsibilities
- Critique ideas only, not people
- Keep an open mind
- Avoid conflicts of interest

Order and decorum will be maintained at all meetings and events. The President (or designee) may expel persons from meetings and events because of disruptive behavior. The member's conduct will be reviewed by the Executive Board. Courses of action may include, but are not limited to, a verbal warning by the President, or written warning by the President and/or Executive Board, or recommendation of termination of membership.



Any complaints against members will be handled in a civil manner. Complaints must be submitted in writing to the Secretary of the association. The Executive Board will investigate and determine if a violation of the code of conduct has occurred. The investigation will include an opportunity for the member to respond to the complaint. Courses of action may include, but are not limited to, a verbal warning by the President, written warning by the President and/or Executive Board, or notification of the person's agency/employer and recommendation of termination of membership.

3.4 Board Resignation

A board member may resign by submitting a written resignation to the Secretary of the association. Upon resignation of membership, any security badges, pass keys or property belonging to the TX-NENA must be turned over immediately.

3.5 Board Reinstatement

To be reinstated, a former board member (from either termination or resignation) must submit a signed, written request to the Secretary of the association. Approval by a majority vote of the Executive Board is required for reinstatement.

Article 4: Meetings

4.1 Procedure

Association meetings will be governed in accordance with these bylaws and Robert's Rules of Order. If there is a conflict, these bylaws will take precedence.

4.2 General Membership Meetings

An annual meeting of the Chapter will be held each year. Site and date selection for this meeting is the responsibility of the Executive Board. All members will be notified no later than 30 days prior to the meeting.



4.3 Executive Board Meetings

Executive Board meetings are to be held at least once per calendar quarter. The Board may meet by telephone conference call or other electronic means, provided that all members may hear and speak to one another at the same time. Notice must be sent to all board members at least 14 days in advance of a regular Board of Directors meeting. If the president is unable to attend a scheduled board meeting, they should inform the board members well in advance and arrange for an alternative date. In the absence of the president, the vice president of the board will assume the responsibilities and preside over the meeting. It is important to ensure that the board functions smoothly even in the absence of the president, and the vice president is fully authorized to do so.

4.4 Special Meetings

Special membership meetings may be called by the Executive Board or upon the written request of a majority of the chapter members. Notice of a special meeting must include an agenda, and only agenda items may be addressed at the special meeting. Members must be notified of a special meeting at least twenty-one days in advance.

Special meetings of the Board may be called by the President or by any four members of the Board of Directors. Notice of a special meeting must be given at least 24 hours in advance of the meeting.

4.5 Quorum

A quorum for the conduct of business at the annual meeting shall be comprised of the number of voting members present. A quorum of the Executive Board will consist of a simple majority of voting members.

4.6 Voting

Each member of this Chapter in good standing is entitled to one vote on each matter submitted to a vote of the membership. Each group membership is entitled to two votes.

Each member of the Executive Board is entitled to one vote on each matter brought before the Executive Board, except the President. The President will only vote in the event of a tie.

All matters require a simple majority vote to pass, unless otherwise noted in these bylaws. Proxy voting is not permitted in any election or meeting of the Association.

4.7 Proposals

All proposals to commit this association on any matter will be considered first by the Executive Board. Proposals should be submitted to the Secretary of the association. Any proposal suggested at a general meeting will be referred to the Executive Board for review and action as appropriate.



Article 5: Executive Board

5.1 Purpose

The Executive Board will manage the affairs of the National Emergency Number Association, Texas Chapter. No compensation of any sort will be paid to or accepted by any member of the Executive Board for any reason.

5.2 Executive Board Member Code of Conduct

Executive Board members must abide by the Member Code of Conduct listed in Article 3.3.

In addition, Executive Board members:

- Must commit to ethical, professional and lawful conduct
- Must exercise proper use of authority and appropriate behavior
- Must exercise common sense and good judgment
- Must have no self or business promotion in their position as board members
- Must not use their position to obtain employment for themselves, family or associates
- Must treat issues of a sensitive nature discreetly and confidentially
- Must withdraw from discussions and votes on issues where there is a conflict of interest

The Executive Board will investigate complaints against its own members and determine if a violation of the Code of Conduct has occurred. Courses of action are the same as those listed in Article 3.3. Member Code of Conduct.

5.3 Officers and Coordinators

The Executive Board will consist of **twelve** members: **six** officers and six regional state coordinators. All board members must be TX-NENA members in good standing. **No Executive Board member shall be primarily employed by any for-profit commercial company that is connected in any way to the 9-1-1 Industry.**

Officers

- President
- **1st Vice President**
- **2nd Vice President**
- Immediate Past President
- Secretary
- Treasurer

Regional State Coordinators

- Central
- East
- North
- Panhandle
- West
- South

Except in special circumstances directed by the President and approved by the Executive Board, no two immediate family members will be board members during the same year and no two offices may be held at the same time by the same person.



5.4 Terms

The term of office for Executive Board members are listed below. No board member may serve more than two consecutive terms in the same office unless the office is uncontested in a general election, at which time the Executive Board may approve additional terms. **The President, 1st Vice President, and Immediate Past President are not elected. Each year the 2nd Vice President moves to the 1st Vice President, the 1st Vice President moves to the President position, and the President moves to the Immediate Past President position. The 2nd Vice President must have held an elected office in this chapter for one year prior to being elected.**

Officer Terms:

- President – 1 year
- **1st Vice President – 1 year**
- **2nd Vice President – 1 year**
- Immediate Past President – 1 year
- Treasurer – 3 years
- Secretary – 2 years

Regional State Coordinators will serve 2-year terms. To ensure continuity and uninterrupted management, every year half (three) of the coordinator positions will be up for election.

Elections will be held in odd numbered years for:

- Regional State Coordinator - East
- Regional State Coordinator - West
- Regional State Coordinator - South

Elections will be held in even numbered years for:

- Regional State Coordinator - Central
- Regional State Coordinator - North
- Regional State Coordinator - Panhandle

The Nominating Committee will be in charge of elections. Elections will be held at the annual membership meeting. Newly elected board members will take office immediately.

A vacancy in a board position (other than President) will be filled by appointment with a majority vote of the Executive Board for the remainder of the term. A vacancy in the office of President will be filled by the 1st Vice President and 2nd Vice President moves to the 1st Vice President. In the event that a regional vacancy is unable to be filled by someone within that respective region, the President may appoint a member in good standing from another region of the state.

5.5 Election Procedures

The Nominating Committee shall request nominations for particular office from the membership at least 90 days before the Annual Meeting. A nominee is only eligible to seek election for one office. If an individual is nominated for multiple offices, he/she will be required to choose one office for which he/she will seek election.

After receipt of nominations from the membership, the Nominating Committee will report a final slate of candidates to the membership at least forty days (40) before the date of the Annual Meeting, together with electronic voting. Officers shall be elected by secret ballot

from this final slate, prepared as required.

Upon completion and certification of the ballot count, the results shall be forwarded to the President. Challenges as to the validity of any ballot shall be settled by the President.

Election to office shall be determined by receiving a simple majority (50% plus 1) of the votes cast. If more than two candidates compete for the same office and a simple majority by one candidate is not achieved, the candidate receiving the most votes shall be declared the winner. Newly elected board members will be sworn in at the annual business meeting and take office immediately.

5.6 Quorum

A quorum will consist of **seven** or more members of the Executive Board.

5.7 Equipment and Passwords

The Treasurer and Secretary laptops and any other job-specific equipment will be passed to the next member assuming that board position. Passwords should be changed each year as board members leave their offices, or when any board member with password access leaves prior to the end of their term.

5.8 Duties and Responsibilities

All Executive Board members

- Are accountable to the Executive Board and membership for their actions
- Act as association representatives
- Make recommendations to the membership on matters considered by the Board
- Review, modify as necessary, and approve the proposed Chapter budget
- Review and approve the annual audit report prepared by the Audit Committee
- Serve as liaison to standing and special committees
- Participate in strategic planning for the Chapter
- Review by-laws annually for needed changes
- Provides articles to the TX-NENA Transfer
- Must maintain documentation for each job function
- Must attend meetings or designate a representative
- Are expected to respond to emails and texts between meetings in a timely manner

President

- Is the principal officer of TX-NENA
- Runs board and membership meetings
- Is the tie-breaker in an Executive Board vote
- Has ultimate fiscal accountability
- Appoints special committees to perform tasks as necessary
- Authorizes emergency expenditures up to \$250 (must be reported to the Board within 72 hours)
- May call the Board or any committee into session at any time
- Reports on the State of the Chapter to the membership during the annual meeting
- Makes appointments to fill vacancies in office (with board approval)

- Attend TX-NENA monthly conference calls, disseminate (as necessary) news that may apply to the Texas membership
- Communicate with membership
- Work with other 9-1-1 associations on a unified message, joint conferences, 9-1-1



messages, and Texas' position on 9-1-1 industry standards

- Collaborate with Conference Chair in annual conference planning
- Maintain Chapter information, calendar of events, and email lists on the TX-NENA website
- Provide Chapter website updates to the webmaster as needed
- President mentors the 1st vice president

1st Vice President

- Assists President as needed
- Acts as Membership Chairperson
- Performs President's duties if President is not available
- Attend TX-NENA monthly membership committee conference calls, disseminate (as necessary) news that may apply to the Texas membership drive
- 1st vice president mentors the 2nd vice president

2nd Vice President

- Assists President and 1st Vice President as needed
- Performs 1st Vice President duties if 1st Vice President is not available
- Attend TX-NENA monthly membership committee conference calls, disseminate (as necessary) news that may apply to the Texas membership drive

Immediate Past-President

- Serves as the Chair of the Awards and Nominations Committee
- Serves as the Chair of the Past Presidents Alumni and maintains communications and involvement
- Ensures Executive Board continuity

Secretary

- Maintains minutes of board and membership meetings
- Generates agendas for board and membership meetings
- Keeps a complete roll of the membership
- Receives correspondence submitted to this Association
- Maintains association documentation including bylaws, proposals, complaints, etc
- Responsible for TX-NENA issued electronic devices or equipment
- Files Form 802 Periodic Report for Nonprofit Corporation with Texas Secretary of State

Treasurer

- Maintains association financial records/books
- Writes checks, and manages association bank account
- Receives all funds to the Chapter
- Pays all bills authorized by the Executive Board
- Presents a financial report at Executive Board and membership meetings
- Deposits cash and checks to association bank account promptly
- Provides receipts for donations upon request
- Verifies all invoices
- Only reimburses by check and for the amount shown on the original receipt
- Records payment of dues
- Responsible for TX-NENA issued electronic devices or equipment
- Answers audit committee questions
- Maintains association records with Texas Comptroller of Public Accounts



- Files quarterly sales tax documents with Texas Comptroller of Public Accounts
- Files annual income tax form 990-N postcard with Internal Revenue Service

Regional Coordinators

- Represent the six state regions (North, South, East, West, Central, Panhandle)
- Maintain regional information and prepare reports for monthly board meetings on all activities or issues related to the region
- Reach out to each PSAP in their region, assist if needed, make site visits
- Assist with the chapter membership campaign
- Encourage PSAP nominations for the annual Texas Public Safety Conference
- **Promote chapter related scholarships, awards, and training**

Article 6: Committees

6.1 Committee Rules

Rules of operation for each committee must be consistent with these bylaws. Unless otherwise provided in the appointment of a committee, a simple majority of the committee will constitute a quorum.

The board member the committee reports to will appoint one member of each committee as Chairperson. The Chairperson will govern all meetings of the committee and be responsible for keeping minutes of each meeting.

Each member of a committee will continue until his/her successor is appointed, unless the member resigns from the committee, the member ceases to qualify as a member of this association, or until the committee is terminated. If a vacancy occurs in any committee, another member in good standing will be appointed by the Board.

Standing committees are listed in the following section. Special committees will be created and terminated as needed.

6.2 Audit Committee

The Audit Committee will consist of three or more members in good standing **as well as a CPA and** excluding Executive Board members.

- Reports to the President
- Conducts review of all treasury records, bank records and receipts annually or more frequently as needed or as requested by the President
- Submits report in writing to the Executive Board by February 1st each year, signed by all Audit Committee members
- Determines if and when outside audits are necessary
- Prepares a conference report 90-days following the annual state conference.

6.3 Past Presidents Alumni (PPA) Committee

The Past Presidents Alumni committee members are Past Presidents of the TX-NENA Chapter.

- Reports to the President
- Serves as a resource to the Executive Board
- **Serves as the Historical Committee and preserves historical data**

6.4 Chapter Commercial Advisory Member (CCAM) Committee

The Chapter Commercial Advisory Member committee will consist of up to 3 individuals



representing different Industry Partner companies.

- **Reports to the President**
- Acts as an ambassador between the private sector and the TX-NENA Chapter Board
- Performs in a manner which promotes and improves the TX-NENA Chapter
- Represents the interests of the Industry Partner (IP) members.
- Encourages IPs to participate in events, including but not limited to sponsorship
- Promotes Private Sector membership in TX-NENA
- Never abuses the position in a manner which could be viewed as a conflict of interest

6.5 Texas Border Coalition Committee

The **Texas Border Coalition Committee** will consist of three or more members in good standing.

- Reports to the President
- Works as ambassador representing TX-NENA in fostering new international relationships
- Reviews/updates MOUs for all international organizations on an annual basis and provides to the President's consideration for signature.
- Works with the NENA International **Committee**
- **Hosts international meetings**

6.6 Associations Committee

The **Associations** Committee will consist of three or more members in good standing.

- Reports to the **1st** Vice President
- Works as a liaison between TX-NENA and other organizations including but not limited to:
 - Texas 9-1-1 Trainers (TNT)
 - Public Educators of Texas (PETs)
 - National Public Education Forum (NPEF)
 - TX APCO
 - TCOLE
 - DPS
 - 9-1-1 Alliance**
 - TARC
 - CSEC
 - MECDA**

6.7 Awards/Scholarships Committee

The Awards and Scholarships Committee will consist of the Immediate Past President (Chair) and six TX-NENA members **in good standing**.

- Responsible for coordination of the awards and scholarships process
- Responsible for identifying potential award recipients
- Responsible for identifying potential scholarship recipients

6.8 Bylaws Committee

The Bylaws and Rules Committee will consist of three or more members in good standing.

- Reports to the **1st** Vice President
- Stays current on new laws and regulations that may apply to the association
- Updates bylaws/rules annually and/or as needed when issues arise

6.9 Communications Committee

The Communications Committee will consist of three or more members in good standing.



- Helps maintain association website, newsletter, informational brochures, social media
- Generates new advertising/public relations ideas

6.10 Membership Committee

The 1st vice president is the chair of the Membership Committee that will consist of three or more members in good standing.

- Educates prospective members on the purpose, benefits and goals of TX-NENA
- Provides orientation, training and mentorship to new members
- Develops and executes Board approved marketing plan to increase new membership
- Solicits feedback for improvement

6.11 Nominating Committee

The Nominating Committee will consist of the Past Presidents alumni. The members of the Nominating Committee are the Immediate Past President and current regional coordinators not up for re-election.

- Reports to the 2nd Vice President
- In charge of Executive Board elections
- Assembles candidates for annual board election
- Creates, passes out, collects and counts ballots
- Notifies membership about election process

6.12 Legislative Committee

The Legislative Committee will consist of three or more members in good standing.

- Reports to 2nd Vice President
- Provides guidance relating to any legislation impacting 9-1-1 emergency number systems, related responding agencies, or the general field of telecommunications, and shall assist with legislative activities
- Works with 9-1-1 Goes to Washington and 9-1-1 Goes to Austin

6.13 Conference Planning Committee

- Reports to President
- Attends scheduled meetings
- Acts as a liaison between conference planning and the executive board

6.14 TERT Committee

- Reports to 2nd Vice President
- Acts as a liaison between the Executive Board and the TX TERT State Coordinator
- Collects updates on TERT State Program activities
- Works with TX TERT State Coordinator to review a budget proposal each year for TERT related expenses such as training, deployments, and public education items
- Review the MOU with the TX TERT State Coordinator and submits to TX NENA Board and TX APCO board for review and signatures

6.15 Special Committees

Special Committees will be appointed by the Executive Board as necessary. Members of these committees will report to the Executive Board. The committee is terminated the assignment is complete.

Article 7: Amendments

Amendments to the Bylaws, Articles of Incorporation, or any documents filed with any



government agency may be proposed at any time by any member in good standing. The proposed amendment must be submitted to the association Secretary using the Bylaws Change Request Form. The association Secretary will give the proposed amendment to the Bylaws and Rules Committee for review. Proposed amendments may also be generated in the Bylaws and Rules Committee.

The proposed amendment will then be submitted to the Executive Board for review and approval and finally to the membership for a vote. Bylaws may only be amended by a two-thirds majority vote and will be effective upon adjournment of the meeting. The membership must be notified of proposed amendments to be considered at the membership meeting. The proposed amendments shall be published and distributed to all members of this Chapter no less than thirty days before the Meeting during which the amendment will be considered.

Article 8: Dissolution

Only the association itself, by a 4/5 majority vote of the Executive Board and an independently conducted 2/3 majority vote of all members in good standing may dissolve the association.

If the association is dissolved, either by the association itself or by a government entity, the Executive Board members, in accordance with the Executive Board Duties and Responsibilities listed in this document, are required to:

- Close financial accounts after settling all debts
- Clean out and/or close any other accounts, offices, storerooms, lockers
- Distribute remaining assets to NENA, Inc.
- Submit appropriate termination forms to the Texas Secretary of State, the Texas Comptroller of Public Accounts and the Internal Revenue Service (IRS)

Article 9: Scholarships and Awards

9.1 Scholarships

Based on available funds, the Executive Board will provide scholarships for public safety professionals' educational opportunities. Scholarship application, criteria, and procedures are located on the TX-NENA website and in the Executive Board Policy Manual.

ENP	Up to 6 scholarships will be awarded for public safety employees taking the NENA Emergency Number Professional certification exam
Course	Up to \$5000 will be awarded in training course scholarships. Scholarships are intended to provide financial assistance to public safety agencies that cannot provide training for their employees in order to meet state required legislative mandates.
Training	One training scholarship will be awarded to each of the six TX-NENA regions (North, South, East, West, Panhandle, and Central) for the purpose of providing professional development opportunities for the region.
J. Ross Sherohman	The J. Ross Sherohman Scholarship, in honor of the namesake, is awarded to 9-1-1 professionals for educational opportunities provided by TX-NENA.



9.2 Professional Awards

The Executive Board established professional awards to honor public safety professionals for exemplary performance of their job duties. Applications, criteria and procedures will be available on the TX-NENA website 90 days prior to the annual conference. Nominations will be open for 20 days, with a 5:00 p.m. deadline on the last day. The award recipients will be announced at the TX-NENA annual conference.

Telecommunicator of the Year	Recognizes an individual for his/her exemplary handling of a specific call for emergency assistance (consideration is given to knowledge exhibited in communication and leadership, and the ability to respond to unusual or special circumstances)
Operations Professional of the Year	Recognizes an outstanding individual who has demonstrated consistently exceptional knowledge and skill in the management or administration of programs and staff in a public safety or 9-1-1 communication center
Technical Professional of the Year	Recognizes an outstanding individual who has demonstrated exceptional contributions toward the advancement of public safety technology
Training Professional of the Year	Recognizes an individual who has demonstrated exceptional contributions toward the advancement of public safety training
Public Education Professional of the Year	Recognizes an individual who has demonstrated exceptional contributions toward the advancement of public education in the public safety community
Kid Hero of the Year	Recognizes an outstanding recipient of a local 9-1-1 Kid Hero in the state of Texas
Silent Hero Certificate of Recognition	Recognizes public safety telecommunicators for exceptional professionalism (a noncompetitive award to acknowledge an individual who is an inspiration and example to others)
Laverne Hogan Award	Honors an individual who has shown extraordinary leadership in advancing 9-1-1 in Texas
Ron Cottingham Collaboration Award	Honors an individual who has shown exemplary leadership in advancing 9-1-1 in Texas through collaborative efforts between government and industry partners



Appendix A: Revision History

Version	Description of Revisions	Date Revised
1.0	CHAPTER ESTABLISHED	AUGUST 27, 1986
2.0	AMENDED	MARCH 24, 1992
3.0	AMENDED	NOVEMBER 7, 1996
4.0	AMENDED	APRIL 22, 1998
5.0	AMENDED	APRIL 13, 2001
6.0	AMENDED	AUGUST 27, 2003
7.0	AMENDED	APRIL 19, 2005
8.0	AMENDED	AUGUST 28, 2007
9.0	AMENDED	MAY 22, 2013
10.0	AMENDED	APRIL 9, 2014
11.0	AMENDED	APRIL 22, 2015
12.0	AMENDED	APRIL 6, 2016
13.0	AMENDED	APRIL 10, 2017
14.0	MAJOR REVISION OF BYLAWS	JUNE 1, 2022
15.0	ADDITION OF 2 nd VICE PRESIDENT, COMMITTEE CHANGES, AND BOARD CRITERIA	